	Council **1 March 2022**
Title	**Report of Head of Governance**
Report of	Head of Governance
Wards	All
Status	Public
Enclosures	Appendix A – Changes to calendar of meetings. Appendix B – Changes to Committee Memberships
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Summary

This item presents various constitutional and administrative matters for Council's agreement. Full details are as set out in the appended reports.

Recommendations

1. **That Council agree the changes to the calendar of meetings as outlined in Appendix A**
2. **That Council changes to Committee Memberships as outlined in Appendix B.**

1. WHY THIS REPORT IS NEEDED

1.1 The Head of Governance report seeks Council's approval for various matters of business relating to the Council's statutory and constitutional functions.

2. REASONS FOR RECOMMENDATIONS

2.1 As set out in the attached appendices.

3. ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

3.1 N/A

4. POST DECISION IMPLEMENTATION

4.1 Council decisions will be minuted and implemented through the Head of Governance.

5. IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

5.1.1 None specifically arising from this report.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

5.2.1 There are no specific financial implications from the changes in the appendices. All changes will be funded from the Council's budget.

5.3 Social Value

5.3.1 N/A

5.4 Legal and Constitutional References

5.4.1 Council Constitution, Article 4, Full Council, Council has responsibility for "agreeing and amending the terms of reference of committees, deciding their composition and making appointments to them."

5.4.2 As outlined in Article 4, The Full Council, Council has responsibility for "approving the Member and officer appointment to outside bodies and external organisations on the recommendation of the Group secretaries or Chief Executive."

5.5 Risk Management

5.5.1 None specifically arising from this report.

5.6 Equalities and Diversity

5.6.1 None specifically arising from the report.

5.7 Corporate Parenting

5.7.1 None specifically arising from the report

5.8 Consultation and Engagement

5.8.1 None specifically arising from the report

5.9 **Insight**

5.9.1 None specifically arising from the report

6. BACKGROUND PAPERS

6.1 None.